

**EMMET COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
**BOARD OF DIRECTORS MEETING**  
**Meeting held via ZOOM Meeting #851-4338-0538**  
**August 6, 2020**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, Secretary; C. MacInnis; B. Notestine; J. Kargol

Members Absent: A. Bawkey

Members of Public: None

Staff Members: A. Shepherd; J. Steffel

**CALL TO ORDER**

D. Keiser called the meeting to order at 8:30 a.m.

**MINUTES**

The minutes of the July 2, 2020 DPW Board meeting were reviewed. C. MacInnis motioned to accept the July 2, 2020 minutes. B. Dohm supported. All present voted in favor.

**FINANCIALS**

The June 2020 Financial report was reviewed. D. Fuller motioned to accept the June 2020 financial report, J. Kargol supported. All present voted in favor.

A copy of the DPW Aged Accounts report was shared with the DPW Board. A draft policy for overdue accounts protocol was presented to the DPW Board. The board felt that a 1.5% finance charge applied to all accounts due beyond 30 days should be added to the policy, and go into effect on September 1, 2020. A. Shepherd will finalize the policy to include the 1.5% finance charge fee effective September 1, 2020. C. MacInnis motioned to accept the overdue accounts protocol policy, D. Fuller supported. All present voted in favor.

**OPERATIONS UPDATE (OLD BUSINESS)**

**Personnel:** The facility has been running with six people short every week. We are working to get seasonal county positions open. Dennis Themm, a part-time temp-staff worker through Northern Staffing passed away last week. Dennis has been a part of the Emmet County Recycling team for 20 years. He will be greatly missed by the team.

**Enforcement:** Illegal dumping at public recycling drop-sites has been at the forefront of issues this summer. J. Steffel has been mailing warning letters to addresses found on shipping labels from boxes left on the ground.

**Material Sort:** A. Bur, K. Melby, A. Shepherd and many appreciated volunteers are conducting a material sort on all materials from drop-sites this week. This is part of an education grant to help identify contamination issues, and help educate to reduce drop-site contamination.

**MRF Upgrade:** The project is on-schedule to start August 28. All sub-contractors are lined up, and ready to go. Equipment should start arriving anytime. C. MacInnis would like to see some media coverage at some point during the project so that the public can see what is happening. J. Kargol requested that we make it a point to stress that robots are to help due to lack of labor, not to replace existing employees.

### **OTHER BUSINESS (NEW BUSINESS)**

Re-Collect Contract: A. Shepherd presented a contract renewal agreement for three years for \$2556. This contract is what makes our website researchable, and may potentially be reimbursed by a grant. B. Dohm motioned to research further and table this item for the September DPW Board Meeting; C. MacInnis supported. All present voted in favor.

RRS Review: The Emmet County/GFL Landfill contract expires in 2022. RRS has offered a proposal to begin working with Emmet County DPW to help navigate contract proposals. D. Fuller motioned to enter into contract with RRS to provide Landfill contract-negotiation services, B. Dohm supported. All present voted in favor. D. Keiser suggested inviting E. Seltzer and Jim Frye from RRS to the October DPW Board Meeting.

Bagged Garbage Rate: A. Shepherd proposed an increase on bagged garbage of \$.50 taking the price from \$2.50/bag to \$3.00 per bag. The DPW Board consensus was to look at increasing the loose garbage rate to match the bagged rate, and revisit this subject since it will not go into effect until January 1, 2021.

Komatsu Loader: This is an old loader with high hours of usage. A pump was recently replaced at \$10,000. One day later the new pump failed, and was replaced for another \$10,000. The loader is running, but we do not know for how much longer. A. Shepherd suggested purchasing a new loader, as it was budgeted, and the purchase can be capitalized, whereas leasing payments come directly out of the operating budget. B. Dohm motioned to authorize Emmet County Administrator Mike Reaves to negotiate a lease vs. purchase in the best interest of Emmet County DPW, and make the recommendation to the Board of Commissioners; C. MacInnis supported. All present voted in favor.

**NEXT MEETING: Thursday, September 3 at 9:30 a.m.**, TBD whether meeting is via Zoom or at Pleasantview Drop-off Center, 7363 Pleasantview Rd. Harbor Springs, MI 49740. Board Members: Please call the DPW office at 348-0640 if you are unable to make the meeting.

D. Keiser adjourned the meeting at 9:40 a.m.