

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
November 3, 2022  
Meeting held at 9:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: B. Dohm, Vice Chairperson; C. MacInnis, D. Fuller, M. Hoffman, A. Bawkey, D. Bachelor

Members Absent: D. Keiser, Chairperson

Members of Public: D. Mapes

Staff Members: A. Tolzdorf; M. Myers, J. Steffel

**Call to Order**

B. Dohm called the meeting to order at 8:30am

**Minutes**

The minutes of the October 6, 2022. DPW meeting were reviewed. A. Bawkey motioned to approve the October 6, 2022 Minutes; D. Bachelor supported. All voted in favor.

**Financials**

The September financial report was reviewed by A. Tolzdorf. M. Hoffman motioned to approve the financials and fully supported by A. Bawkey. All present voted in favor.

**Operations Update (OLD BUSINESS)**

Mircos Grant: No new update. Still waiting to get the contract back from State.

Personnel: New communication person started last Wednesday and is doing great. She will be invited to the January meeting to meet the board members.

**Other Business (NEW BUSINESS)**

2023 Budget: Finance is in the process of meeting with the commissioners and the budgets will be finalized by December.

HHW: A HHW RFP has been released and the bid opening is December 1<sup>st</sup>.

Curbside Truck: Bid opening November 28<sup>th</sup>. There was a discussion regarding lead time on the trucks being a deciding factor when determining which bid to choose.

Baler: A new baler is budgeted for 2024. DPW staff is beginning to do research on our needs for a new baler and will release an RFP in the upcoming months.

Charge accounts: With the transition into a new admin assistant, it was decided to overhaul the charge account contracts. DPW staff had the new contracts approved by the new legal team for use. These new contracts will be sent out to all existing and new companies with charge accounts and kept on file for reference.

Materials Management Engagement Grants: Networks Northwest received this grant on behalf of all counties in the northwest region. The purpose of the grant is to gather information that can be used in solid waste management planning. DPW staff is participating in stakeholder meetings and the DPW board may be included as well.

**Public Comments**

N/A

**Round Table Discussion**

Township drop sites should be cleaned before election on Tuesday.

Signs- can always be bigger and brighter.

Meeting Adjourned: 9:01am

**Next Meeting:** Thursday December 1<sup>st</sup>, 2022 at 8:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.