

EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
January 5, 2023
Meeting held at 8:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, D. Mapes, B. Gutowski

Members Absent: M. Hoffman, A. Bawkey

Members of Public:

Staff Members: A. Tolzdorf; M. Myers, J. Steffel, N. Behling

Call to Order

D. Keiser called the meeting to order at 8:30am.

Election of Officers

B. Gutowski motioned that the slate of officers remains the same. D. Keiser Chair; B. Dohm Vice Chair, and D. Fuller Secretary ; D. Mapes supported. All present voted in favor.

Minutes

The minutes of the December 1, 2022 DPW meeting were reviewed. B. Dohm motioned to approve the December 1st 2022 Minutes; D. Mapes supported. All voted in favor.

Financials

The November financial report was reviewed by A. Tolzdorf. D. Mapes motioned to approve the November financials and fully supported by B. Dohm. All present voted in favor.

Operations Update (OLD BUSINESS)

HHW RFP Award: Only one bid come back on the HHW RFP and it was ERG, who DPW has worked with for the last six years. The price increased significantly, but DPW staff budgeted for a price increase. The contract is good for three years. DPW plans on doing one weekday event and one weekend event to help reduce costs. DPW staff is going to apply for a grant to help cover cost. B. Gutowski motioned to approve the ERG bid and D. Mapes to support. All voted in favor.

Micros Grant Contract: The Micros Grant contract is for \$10,000 to do a compost facility study. The timeline for completion is six months. D. Fuller motioned to approve the grant, B. Dohm supported. All voted in favor.

Electronics Grant contract: EGLE has awarded DPW with a \$12,500 grant to increase battery education through the Rural Electronics Recycling Grants. We have to pay 20% back but that will be with in-kind labor and will need to be done by the fall of 2024. B. Gutowski motioned to approve the grant, D. Mapes supported. All voted in favor.



Other Business (NEW BUSINESS)

2023 Curbside Holiday Schedule: The 2023 Curbside Holiday schedule was presented. D. Mapes motioned to adopt the 2023 Curbside Holiday Schedule, D. Fuller supported. All present voted in favor.

2023 Board Meeting: The 2023 Board meeting schedule was presented. D. Fuller noted that the June date was wrong. Once the June date is corrected and Director Tolzdorf double checks the schedule with the Road Commission schedule, the notice will be posted. B. Gutowski motioned to adopt the 2023 Board Meeting Schedule, D. Mapes supported. All present voted in favor.

RRS: As a deliverable of the Micros grant, DPW is proposing to contract with RRS for technical support for the compost facility operations. The Micros grant will cover the costs of this contract. D. Fuller motioned to approve, B. Gutowski supported. All voted in favor.

Clean sweep: Each year, DPW receives a grant from the State of Michigan MDARD in the amount of \$7,000 to cover the cost of disposal for pesticides brought in during HHW events. This Clean Sweep Grant agreement is valid through September 30, 2023. B. Dohm motioned to approve, D. Fuller supported. All voted in favor.

Public Comments

N/A

Round Table Discussion

D. Fuller inquired about expending curbside recycling to different townships.

New board members were invited on a tour of the Transfer Station and Recycle facilities.

After years of work, the solid waste laws were updated as Part 115 passed and was signed into law on December 26th, 2022. The county will be asked to update the Solid Waste Management Plan within the next few years. It has not been updated in 20 years and there will be financial assistance from the state to assist with the project.

Meeting Adjourned: 9:18am

Next Meeting: Thursday February 2nd at 8:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.