

**EMMET COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
**BOARD OF DIRECTORS MEETING**  
**April 4, 2024**  
**Meeting held at 8:30 a.m.**  
**Emmet County Drop-Off Center**  
**7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller, D. Mapes

Members Absent: M. Hoffman, A. Bawkey, B. Gutowski

Members of Public:

Staff Members: A. Tolzdorf; M. Myers, J. Steffel, L. Walker

**Call to Order**

D. Keiser called the meeting to order at 8:30 a.m.

**Minutes**

The minutes of the March 7th DPW meeting were reviewed. D. Mapes motioned to approve the March 7<sup>th</sup> Minutes; D. Fuller supported. All voted in favor.

**Financials**

The February financial report was reviewed by A. Tolzdorf. B. Dohm motioned to approve the February financials and fully supported by D. Mapes. All present voted in favor.

**Operations Update (OLD BUSINESS)**

Part 115: A MRC regional meeting was hosted in Petoskey in March. There was a good turn out and great discussion regarding the planning process from multiple counties.

Personnel: DPW has \$10,000 budgeted for a contracted compost operator. Director Tolzdorf would like to change that to a part time seasonal position. D. Mapes recommends to move \$2,500 from Professional & Contractual Services to Personnel, seconded by B. Dohm. All present voted in favor.

There is an accepted offer for a seasonal DPW attendant and the Recycle Processing position is still open.

NextCycle Flows: DPW staff is continuing to proceed with this project. The Harbor Springs Drones class will come out and measure the compost windrows which will be used to go out to bid for screening services this spring.

Planning Consultant RFP: Three bids were received in response to RFP #EC-02-2024#03. B. Dohm made a motion to accept the bid from RRS and supported by D. Mapes. All present voted in favor.

GFL/ Little Traverse: GFL has officially acquired Little Traverse Disposal. DPW staff are keeping an eye on any changes that may arise due to the purchase.

**Other Business (NEW BUSINESS)**

Annual Report: A. Tolzdorf will be presenting the Annual Report at the Board of Commissions on Monday April 8<sup>th</sup>.

MRC Conference: The Annual MRC Conference is from April 30<sup>th</sup> – May 2<sup>nd</sup>. Two staff members that will be speaking on behalf of Emmet County about battery recycling.

License to Operate: DPW staff is working with finance to ensure the application is in for the Transfer Station Operating License by June.

Downtown drop site: DPW is still looking for a downtown Petoskey drop site.

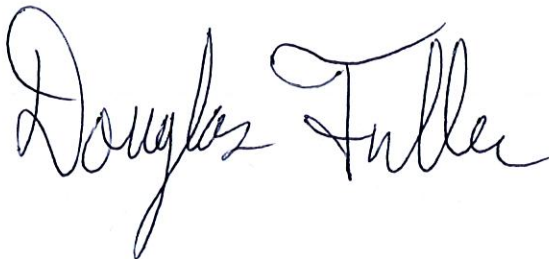
International Compost Awareness Week: As Emmet County DPW operates one of the model compost facilities in the state, DPW staff requested that the BOC proclaim International Compost Awareness Week for the week of May 5<sup>th</sup> - 11<sup>th</sup>. D. Mapes made a motion to bring this forward to the BOC to read at the May 6th board meeting.

#### **Round Table Discussion**

N/A

Meeting Adjourned: 9:30 a.m

**Next Meeting:** Thursday May 9<sup>th</sup> at 8:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.

A handwritten signature in cursive script that reads "Douglas Fuller". The signature is written in black ink and is positioned in the lower-left quadrant of the page.