

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
June 6, 2024  
Meeting held at 9:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser Chairperson ; A. Bawkey; B. Dohm Vice Chairperson; D. Fuller; B.Gutowski;  
D.Mapes; M. Hoffman

Members Absent:

Members of Public: G. Muir

Staff Members: A. Tolzdorf; M. Myers; J. Steffel

**Call to Order**

D. Keiser called the meeting to order at 9:30am.

**Minutes**

The minutes of the May 9th DPW meeting were reviewed. B. Dohm motioned to approve the May 9th Minutes; D. Mapes supported. All voted in favor.

**Financials**

The April financial report was reviewed by A. Tolzdorf. B. Dohm motioned to approve the April financials and supported by B. Gutowski. All present voted in favor.

**Operations Update (OLD BUSINESS)**

Part 115: Emmet County has until July 6<sup>th</sup> to submit the Notice of Intent to the state which formally kicks off the planning process. A motion was made by A. Bawkey and supported by M. Hoffman to recommend to the administrator that this is submitted by the deadline. All present voted in favor.

Personnel: There is one processing position open and staff is going to onboard a seasonal part time compost operator sometime in the next couple of weeks.

NextCycle Flows: DPW staff has made progress this year on the compost facility through the FLOWS project. A McMurry and A Tolzdorf are presenting in June at a pitch competition with a chance to win up to \$10,000 towards the project.

GFL/LTD: DPW staff is staying in touch with the haulers regarding the transition.

Operating License: The transfer station license to operate from the state expires July 16, 2024. Staff are working on getting the application for the new license submitted. B. Dohm motioned to recommend to the administrator to submit the application by the due date, supported by D. Mapes. All present voted in favor.

**Other Business (NEW BUSINESS)**

RFP: Emmet County has two RFPs out; one for a new forklift and one for a terminal tractor (yard mule).

**Public Comments**

N/A

**Round Table Discussion**

N/A

Meeting Adjourned: 10:10am

**Next Meeting:** Thursday July 11th at 8:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Spring.

A handwritten signature in cursive script that reads "Douglas Fuller". The signature is written in black ink and is positioned in the lower-left quadrant of the page.